



17 of August 2018

KONFINDUSTRIA SHQIPTARE

[www.konfindustria.org.al](http://www.konfindustria.org.al)

Rruga: Ismail Qemali,  
Pallati Fratari Nr.27 Tirane  
Tel/Fax: +355 4 2223991  
[info@konfindustria.org.al](mailto:info@konfindustria.org.al)

**Our ref: 303/INERRANT/2018/EE/03**

## INVITATION TO TENDER FOR POSITION

### Business Model Expert

**Deadline: 19 September 2018**

**Hour: 17:00**

This invitation is open to individuals to take part in the simplified competitive procedure for the above contract. The complete tender dossier is attached to this letter. It includes:

- A. Instructions to tenderers and contract notice**
- B. Draft Contract Agreement and Special Conditions with annexes:**
  - I. General Conditions for service contracts
  - II. Terms of Reference
  - III. CV
  - IV. Budget (to be submitted by the tenderer as the Financial offer using the template provided)
- C. Other information:**
  - I. Administrative compliance grid
  - II. Evaluation grid

**D. Tender submission form and declaration of honour on exclusion and selection criteria**

For full details of the tendering procedures, please see the **Practical Guide and its annexes**, which may be downloaded from the following website:  
<http://ec.europa.eu/europeaid/prag/document.do>

We look forward to receiving your tender before the deadline set in point 8 of the Instructions to Tenderers. Please send it to the address and with the requirements given in point 8. By submitting a tender you accept to receive notification of the outcome of the procedure by electronic means.

Yours sincerely

Agim BUFI

Director

